

DONCASTER METROPOLITAN BOROUGH COUNCIL

LICENSING COMMITTEE

23<sup>RD</sup> MAY 2011

AN EXTRAORDINARY MEETING of the LICENSING COMMITTEE was held at the MANSION HOUSE, DONCASTER on MONDAY 23<sup>RD</sup> MAY 2011 at 1.45 P.M.

PRESENT :

Chair – Councillor Patricia Bartlett  
Vice-Chair – Councillor David Nevett

Councillors Eddie Dobbs, Barbara Hedley, Barbara Hoyle, Glyn Jones, Pat Knight and Margaret Pinkney.

APOLOGIES

Apologies for absence were received from Councillors Elsie Butler, Linda Curran and Barry Johnson J.P.

1. DECLARATIONS OF PERSONAL OR PREJUDICIAL INTEREST

No declarations were made at the meeting.

2. TERMS OF REFERENCE, PROCEDURE AND DELEGATIONS

The Licensing Manager introduced a report containing Terms of Reference for the discharge of licensing functions under the Licensing Act 2003 and the Gambling Act 2005 which the Committee was invited to endorse, following adoption by Full Council at its meeting on 20<sup>th</sup> May 2011.

Members were also invited to note the procedure and delegation of functions under the Act and to agree the appointment to the Licensing Sub-Committees with immediate effect.

Furthermore, the Licensing Manager outlined forthcoming changes to the Committee's Terms of Reference which would be considered by Full Council later in the year which would largely relate to some forms of entertainment, e.g. sex entertainment venues.

RESOLVED that

- (1) the Terms of Reference for the Licensing Committee, as detailed within Appendix A to the report, be endorsed;

- (2) the Terms of Reference for the Licensing Sub-Committees, as detailed in Appendix A to the report, be endorsed;
- (3) the procedure for hearings under the Licensing Act 2003 before the Licensing Committee and Sub-Committees, as detailed in Appendix B to the report, be adopted;
- (4) the delegation of functions to Licensing Sub-Committees, as detailed in Appendix C to the report, be adopted;
- (5) the procedure for dealing with settling appeals after Sub-Committee hearings but before appeal hearings in the Magistrates' Court are decided, be adopted; and
- (6) the Licensing Sub-Committees be established as follows:-

**Sub-Committee A**

Councillor P. Bartlett (Chair)  
 Councillor E. Butler  
 Councillor L. Curran  
 Councillor E. Dobbs  
 Councillor B. Hedley  
 Councillor B. Hoyle  
 Councillor B. Johnson J.P.

**Sub-Committee B**

Councillor D. Nevett (Chair)  
 Councillor G. Jones  
 Councillor K. Keegan  
 Councillor P. Knight  
 Councillor M. Pinkney  
 Councillor A. White  
 Vacancy

- (7) the proposed changes to the Terms of Reference, be noted.